

ORDER FORM FOR CONFERENCE ROOM BOOKING

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Order deadline: October 10, 2023

Company: _____

Contact person: _____

You can book a seminar room at CEC "Expocentre" for hosting a seminar, presentation, press conference or other event during "MITEX" exhibition. The Organizers are ready to include your events into the exhibition's business programme calendar. Please provide us with the event details (event organizer, event format and title, etc.). This information is subject to be revised or shorten for publishing.

Event format and title: _____

Date and time: _____

Venue: _____

Conference Hall	Capacity	Price/hour
Conference Hall "D1" Pavilion 1, 3 rd Floor	156 seats	360 EUR
Conference Hall "D2" Pavilion 1, 3 rd Floor	108 seats	330 EUR
South Hall Pavilion "Forum"	200 seats	485 EUR
Marble Hall Conference Center	150 seats	390 EUR
Seminar Room Pavilion 1, 3 rd Floor	10 seats	40 EUR

We book:

_____	_____	for	_____	x	_____	=	_____
Date	Conference Hall		Hours		Price		Total EURO

Preferable time: from _____ till _____

A planned event must last a full hour (i.e. 1 hour, 2 hours, etc.).

Please note that time will be available within the given possibilities just during the exhibition from 7 – 10 November 2023, 10:00 – 18:00.

It is not allowed to use personal equipment (except for the personal computers) and technical staff, as well as to attract exterior organisations providing similar services.

The Conference room may be occupied 10 minutes before the scheduled time.

The Conference room must be vacated within 10 minutes after the event ends.

Equipment	Price/Hour (rent time up to 3 hours)	Please tick	Price/Hour (rent time over 3 hours)	Please tick
Sound equipment	80 EUR	<input type="checkbox"/>	65 EUR	<input type="checkbox"/>
Wired microphone	7 EUR	<input type="checkbox"/>	5 EUR	<input type="checkbox"/>
Radio wireless microphone	11 EUR	<input type="checkbox"/>	9 EUR	<input type="checkbox"/>
LCD projector and screen	60 EUR	<input type="checkbox"/>	50 EUR	<input type="checkbox"/>
Plasma screen 50"	45 EUR	<input type="checkbox"/>	35 EUR	<input type="checkbox"/>
Plasma screen 70"	80 EUR	<input type="checkbox"/>	65 EUR	<input type="checkbox"/>
Presenter	3 EUR	<input type="checkbox"/>	2 EUR	<input type="checkbox"/>
Notebook	25 EUR	<input type="checkbox"/>	20 EUR	<input type="checkbox"/>
Speaker's stand	30 EUR	<input type="checkbox"/>	20 EUR	<input type="checkbox"/>

Stamp and Signature

Name: _____

Date: _____